|  |  |
| --- | --- |
|  |  |
|  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  |  |  | | --- | --- | --- | | **ENGR. SURUZ AHMED.** | |  | | --- | |  | | |  | |

|  |
| --- |
| . |
| . |
| **Career Objective:** |
| To work in a national or multi-national company, that offers an excellant professional career to utilize my honesty, knowledge and enthusiasm. |

|  |
| --- |
| **Career Summary:** |
| I have been working in `Habitation Properties Ltd` as a Project Engineer since 7 February, 2012. I am looking after three apartment projects at Uttara. I perform the following tasks of the projects: 1. Construction according to the design and drawings. 2. Supervision & co-ordination among the projects. 3. Estimation, requisition, costing, bill checking and documentation. 4. Regular communication with consultants about design related issues. 5. Ensuring safety and security of the projects. |

|  |  |
| --- | --- |
| **Employment History:** | |
| **Total Year of Experience :** 2.2 Year(s) | |
| 1. | **Project Engineer. ( February 07, 2012 - Continuing)** |
| . | **Habitation Properties Limited.**  Company Location : House-38,Road-17,Sector-13,Uttara,Dhaka-1230.  Department: Engineering and Construction.  ***Duties/Responsibilities:***  I perform the following tasks of the projects:  1. Construction according to the design and drawings. 2. Supervision & co-ordination among the projects. 3. Preparing estimation, requisition, costing, bill checking and documentation 4. Regular communication with consultants about design related issues. 5. Ensuring safety and security of the projects. |

|  |
| --- |
| **Academic Qualification:** |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Exam Title** | **Concentration/Major** | **Institute** | **Result** | **Pas.Year** | **Duration** | **Achievement** | | B.Sc in Civil Engineering. . | Civil Engineering . | Bangladesh University of Engineering and Technology . | CGPA:2.47 out of 4 . | 2011 . | 4 . | B.Sc. degree in 2011. . | | Higher Secondary School Certificate. . | Science. . | Dhaka College. . | First Division, Marks :68% . | 1998 . | 2 years. . | Government Scholarship. . | | Secondary School Certificate Examination. . | Science. . | Phulpur Pilot High School. . | First Division, Marks :81% . | 1996 . | 2 years. . | Government Scholarship. . | |

|  |
| --- |
| **Training Summary:** |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Training Title** | **Topic** | **Institute** | **Country** | **Location** | **Year** | **Duration** | | Practical Surveying. . | Land Survey,Aerial Survey,Topographical Survey,digital survey,Total Positioning System. . | Bangladesh University of Engineering and Technology. . | Bangladesh. . | Dhaka. . | 2002 . | 1 month. . | |

|  |
| --- |
|  |
|  |

|  |
| --- |
| **Specialization:** |
| |  | | --- | | **Fields of Specialization** | | * AutoCAD * C++/VC++ * Civil Engineering * MS Project * Survey   . | |

|  |
| --- |
|  |
|  |

|  |
| --- |
| **Personal Details :** |
| |  |  |  | | --- | --- | --- | | Father's Name | : | Md. Nurul Islam. | | Mother's Name | : | Mrs. Mamtaz Begam. | | Date of Birth | : | January 01, 1982 | | Gender | : | Male | | Marital Status | : | Married | | Nationality | : | Bangladeshi | |  |  |  | | Permanent Address | : | C/o, - Md. Nurul Islam, Vill.- Char Kazia Kanda, PS.- Phulpur-2250, Thana- Phulpur, Dist.- Mymensingh. | | Current Location | : | Dhaka | |

|  |
| --- |
|  |